



**RESERVATIONS FORM: -**

**GLOBAL SPACE AND TECHNOLOGY CONVENTION (GSTC) 2018  
(31 JANUARY – 2 FEBRUARY 2018)**

ATTN : Ms Nisa - RESERVATION DEPARTMENT

FAX NO : 65-6735 0352

FROM :  
EMAIL :  
PHONE NO :  
DATE :

EMAIL : [groupsvn@sheratonsingapore.com](mailto:groupsvn@sheratonsingapore.com)

**\* Kindly indicate all details with credit card number and pdf the form before emailing us the form for us to process.**

COMPANY/COUNTRY: \_\_\_\_\_

GUEST NAME : \_\_\_\_\_

NUMBER OF ROOM / PAX : \_\_\_\_\_

EMAIL: \_\_\_\_\_

	<u>Room Category</u>	<u>Room Rate</u>
[ ]	Deluxe Room (with Breakfast and Internet)	S\$310.00++ per room per night (Single Occupancy)
[ ]	Deluxe Room (with Breakfast and Internet)	S\$350.00++ per room per night (Double Occupancy)

ARRIVAL DATE : \_\_\_\_\_ DEPARTURE DATE: \_\_\_\_\_

ARRIVAL FLIGHT NO : \_\_\_\_\_ ETA : \_\_\_\_\_

DEPARTURE FLIGHT NO: \_\_\_\_\_ ETD : \_\_\_\_\_

GUARANTEED BY : \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_  
CREDIT CARD (Mandatory)

SPECIAL REQUESTS : \_\_\_\_\_

SPG NUMBER (If Any) : \_\_\_\_\_

DIETARY REQUIREMENTS: \_\_\_\_\_

**All Reservation forms should be received before 17 January 2018. Reservation request received after 17 January 2018 is subject to room & rate availability at point of confirmation.**

All Reservations must be **guaranteed**, by individual credit card. Should there be a no-show for guaranteed reservations; a one-night room charge will be levied. Room for subsequent nights will be released for resell.

\_\_\_\_\_  
Signature/Date

**FOR HOTEL USE  
REMARKS:**

\_\_\_\_\_  
CONFIRMED BY

RATE CONFIRMED: SGD \_\_\_\_\_

***Rates are subject to 10% service charge & prevailing taxes.***