

HOTEL JEN TANGLIN SINGAPORE
Singapore Space and Technology Association
Global Space and Technology Convention 2019
14 & 15 February 2019



Dear Delegate

Warmest greetings from Hotel Jen Tanglin Singapore!

For hotel reservations, please fill up your requirements and then **DIRECTLY** e-mail this form to email: amy.loh@hoteljen.com on or before **16 January 2019**.

GUEST PROFILE & ITINERARY

Surname:		First Name:	
Phone No.:		Email Address:	
Arrival Date:		Departure Date:	
Arrival Flight & Time:		Departure Flight & Time:	
Passport No.:		Passport Expiry Date:	

ROOM RESERVATION (SUBJECT TO AVAILABILITY)

SUPERIOR ROOM (26sqm)

Single Occupancy

SGDS\$200.00++ (SGD\$235.40NETT) per room per night inclusive of one (Single) daily breakfast and complimentary high speed Wi-Fi access

Double Occupancy

SGDS\$220.00++ (SGD\$258.94NETT) per room per night inclusive of two (Twin) daily breakfast and complimentary high speed Wi-Fi access

Hotel Jen Singapore
 1A Cuscaden Road, Singapore 249716
 T +65 6738 2222 F +65 6831 4314
hjs@hoteljen.com hoteljen.com
 Business Regn No: 46200400K

DELUXE ROOM (26sqm)

Single Occupancy

SGD\$220.00++ (SGD\$258.94NETT) per room per night inclusive of one (Single) daily breakfast and complimentary high speed Wi-Fi access

Double Occupancy

SGD\$240.00++ (SGD\$282.48NETT) per room per night inclusive of two (Twin) daily breakfast and complimentary high speed Wi-Fi access

ROOM TYPE (SUBJECT TO AVAILABILITY)

Non-Smoking

King Bed

Smoking

Twin Bed

AIRPORT TRANSFER (IF REQUIRED)

Arrival

Departure

Transfer from the airport can be arranged at SGD\$95.00+ (S\$101.65nett) per trip for a Mercedes Limo E-Class. Please be advised that there will be a surcharge of SGD\$10.00+ (S\$10.70nett) for transfers between 23:00hrs to 07:00hrs. For any amendments or cancellation, the hotel requires a minimum 3-hours prior notification failing which a full transfer charge will be levied.

CREDIT CARD DETAILS

Name of Card Holder : _____

Credit Card No. : _____

Expiry Date : _____

Signature : _____

**Please advise if above credit card belongs to guest or 3rd party; and if payment is via 3rd party credit card, please request for authorization form from Hotel.*

HOTEL RESERVATION INFORMATION & CONDITIONS:

- Please confirm your room reservations on or before **16 January 2019** as rooms & rates after this date are subject to availability and based on Best Available Rate.
- Room category is subject to availability upon confirmation and is on first served basis. The Hotel reserves the right to quote the next room category should the above room type(s) is/are not available.
- Room rates are valid for the above mentioned event, for 3 days prior and after the event.
- All reservations are required to be guaranteed by the individual's credit card.
- Check-in time is at 1400 hours and check-out time is at 1200 hours.
- Delegates are responsible for own hotel expenses & transport cost.
- Any early arrival or extension of stay is subject to Hotel's availability.
- Cancellation of any guest rooms or failure of delegates to check-in to the hotel for any dates of the room block shall be subject to full cancellation charges.

Please feel free to contact Amy Loh directly, should you require any assistance.

Name: Amy Loh
 Hotel: Hotel Jen Tanglin Singapore
 Contact No: +65 68314310
 Email: amy.loh@hoteljen.com
 Business Regn No: 46200400K